



How to Setup your BlueHost Account

Follow these steps to set up your BlueHost account:

1. Visit the BlueHost Website

- Go to the BlueHost website: [BlueHost Link](http://bluehost.sjv.io/threesphere)
<http://bluehost.sjv.io/threesphere>
- Scroll down and choose the **Basic** or **Choice Plus** plan.
- In most cases Basic is perfect.

2. Add Your Domain

- On the "Add a Domain" page, select the checkbox "**I want to use a domain I already own.**"
- Enter your domain name (e.g., threesphere.com) and click on "**Use This Domain.**"
- *(Don't worry, adding a live domain name, it will not affect your current live website. We will coordinate with GoDaddy or your Domain provider to change the hosting nameservers when necessary.)*

3. Skip Plan Add-Ons

- On the "Plan Add-ons" page, do not select any add-ons.
- Click "**Continue to Cart.**"

4. Select Hosting Duration

- On the "Cart" page, under "WordPress Choice Plus Hosting, or Basic Hosting" change the duration from 1 year to 3 years.
- The cost should be very low, which covers hosting and SSL for the next 1 to 3 years. This is a really great deal.



5. Uncheck Sitelock Essentials

- On the "Cart" page, uncheck "**Sitelock Essentials.**"
- Click "**Continue to Checkout.**"

6. Complete Checkout

- On the "Checkout" page, fill out your information and complete the checkout process.

7. Send Login Credentials

- Once you have completed steps 1 to 6, please email ThreeSphere the login and password for your new BlueHost account.
- I will log in using your credentials one time to add my master account for managing your account.

8. Setup and Collect Assets

- We will set up a test site on your new BlueHost account and start collecting all the assets from your current site.
- This includes grabbing all images and text from the live website and creating the proper pages.
- I will send you the link to this test website so you can keep track of our progress.

If you have any questions or need further assistance, please feel free to reach out!